



Overview & Scrutiny Committee

No Direct Ward Relevance

28th November 2007

11. WORK PROGRAMME

(Report of the Borough Director)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(LEAD DIRECTOR - CHRIS SMITH)
	Minutes of previous meeting	Borough Director
	Consideration of the Forward Plan	Borough Director
	Consideration of Executive Committee key decisions	Borough Director
	Call-ins (if any)	Borough Director
	Referrals from Council or Executive Committee, etc. (if any)	Borough Director
	Task & Finish Groups - feedback	Relevant Lead Director
	Committee Work Programme	Borough Director
	REGULAR ITEMS	
	Quarterly Performance Report	Borough Director
	Quarterly Budget Monitoring Report	Borough Director
	Review of Service Plans 2007/10	Relevant Lead Director

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<p>7th November 2007</p>	<p>REGULAR ITEMS</p> <p>Oral updates on the progress of:</p> <ol style="list-style-type: none"> 1. the District Centres Task and Finish Group; 2. the Communications Task and Finish Group; 3. the Fees and Charges Task and Finish Group; and 4. the Housing Priority Task and Finish Group. 5. the Gypsies and Travellers Task and Finish Group 6. the Joint Scrutiny Exercise into Flooding 	<p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p>
<p>28th November 2007</p>	<p>REGULAR ITEMS</p> <p>Portfolio Holder Annual Reports - Housing and Health (Cllr Mark Shurmer)</p>	<p>Relevant Lead Director</p>
<p>19th December 2007</p>	<p>REGULAR ITEMS</p> <p>Quarterly Performance Report July-September 2007</p>	<p>Relevant Lead Director</p>

REGULAR ITEMS

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<p>16th January 2008</p>	<p>Quarterly Budget Monitoring Report</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Directors</p>
<p>16th January 2008</p>	<p>Portfolio Holder Annual Report - Leisure and Tourism (Cllr Malcolm Hall)</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Director</p>
<p>6th February 2008</p>	<p>Quarterly Performance Report</p> <p>Quarterly Budget Monitoring Report</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Director</p> <p>Relevant Lead Director</p>
<p>27th February 2008</p>	<p>Portfolio Holder Annual Report - Local Environment, Planning and Transport (Cllr Greg Chance)</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Director</p>
<p>19th March 2008</p>	<p>Portfolio Holder for Community Leadership and Partnership (Cllr Phil Mould).</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Director</p>
<p>9th April 2008</p>	<p>Annual Overview and Scrutiny Report 2007/08</p> <p>REGULAR ITEMS</p>	<p>Borough Director</p>
<p>OTHER ITEMS - DATE FIXED</p> <p>28th November 2008</p>	<p>Update on actions undertaken in response to the Social Overview and Scrutiny Committee's Preventing Homelessness report.</p>	<p>Relevant Lead Director</p>
<p>28th November 2008</p>	<p>Confirmation of the new co-optee Borough Tenants Panel representatives</p>	<p>Relevant Lead Director</p>

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16th January 2008	Communications Task and Finish Group Stage One: Recommendations	Relevant Lead Director
6th February 2008	Fees and Charges Task and Finish Group - Recommendations	Relevant Lead Director
6th February 2008	Setting the Work Programme - Discussion	Relevant Lead Director
OTHER ITEMS - DATE NOT FIXED		
	Community Calls for Action - Discussion	Relevant Lead Director
	District Centres Task and Finish Group - Recommendations	Director of Housing and Asset Management
	Member Support – Proposed Baseline IT/Equipment Task and Finish Group	Relevant Lead Director

